

# *Park Glenn Acres*

## **Homeowners Association**

### **Minutes**

Meeting: Board  
Date: July 21<sup>st</sup>, 2005  
Location: 3609 Park Glenn Dr.

#### In attendance

Chris Apel  
Bill Cunningham  
Randy Foraker  
Mike Bijan  
Lesley Bell

The PGAHA board member meeting was held at the home of PGAHA president Chris Apel at 7:00 pm. Chris Apel provided a list of requirements for lawn care and area maintenance. The items were discussed in detail during the meeting. He stated that he will be obtaining official bids for the replacement of the entire fence; provide a status update to PGAHA members from the board members in the upcoming week.

Lesley Bell, the director-at-large presented a "scope of services" document for maintaining the lawn and the entrance to be used as a "request for bid" guideline. These requirements were discussed in detail and changed as per our neighborhood requirements. She will ask her husband Allen Bell to assist Bill Cunningham in locating the electric line breaks as well as providing a bid for the work to be performed for maintaining the common area landscape based on the requirements discussed during the meeting.

The treasurer, Randy Foraker, will be providing a new budget for 2005-2006. This budget will help to provide a better understanding of where the dues are being spent.

Bill Cunningham, the vice-president, discussed the condition of the sprinkler system and the electric outlets. He provided detail information regarding the sprinkler system and the electric outlet condition for the entrance area as well as the scope of work to be done to both. He will be maintaining the sprinkler system with the help of the other members for the time being.

Mike Bijan will setup a new website for the PGAHA where the homeowners can obtain updated information about our neighborhood and voice their opinion about issues easier and on a regular basis.

The meeting was adjourned at 8:50 pm.