

Park Glenn Acres
Homeowners Association
Moore, Oklahoma

Meeting Minutes

11-17-2008
07:00 P.M

I. Call to order

Kevin Meehan acting President called to order the regular meeting of the **Park Glenn Acres Homeowners Association** at **07:04 P.M.** on **11/17/2008** at the **Moore Public Library.**

II. Roll call

John Barrett acting Vice President conducted a roll call. The following members of the homeowners association were present:

1500 SW 35th Street Methvin via Proxy
1501 SW 35th Street Meehan
1504 SW 35th Street Woosley
1505 SW 35th Street Chancellor
1513 SW 35th Street Walker
1515 SW 35th Street Franz
1521 SW 35th Street Fuentes
1600 SW 35th Street Wilanks
1601 SW 35th Street Barrett
1613 SW 35th Street Bonner
1617 SW 35th Street Russell via Proxy

1500 SW 38th Street Heard
1508 SW 38th Street Fischer
1509 SW 38th Street Foraker
1512 SW 38th Street – Bean via Proxy
1516 SW 38th Street Saadat
1520 SW 38th Street Campbell

3601 Park Glenn Dr. Whitlock
3605 Park Glenn Dr. Jones
3613 Park Glenn Dr. Bauernschmitt

3616 Park Glenn Dr. Saidi
3617 Park Glenn Dr. Armstrong

III. Approval of minutes from last meeting

A request was made from the floor to review the minutes from the previous meeting. It was acknowledged that no minutes existed to review and approve.

IV. Agenda

A request was made from the floor for a copy of the agenda for the meeting. It was stated that the only agenda was given in the letter sent to each member.

V. New business

a) Introductions

- A request was made for each member present to provide a brief introduction of themselves for the sake of our newest members the Bonners.
- Each member stood up and introduced themselves and gave their address.

b) Freezing of Dues

- A motion was made from the floor that dues for 2009 be frozen at the current 300 dollar per year level.
- There was much discussion on this subject and the need for more openness and communication from the board concerning needs within the association.
- At the conclusion of the discussion, a vote was taken and 13 members voted in favor of the motion, 7 opposed.
- Thus the motion was carried and dues will remain at \$300 per year for 2009.

c) Nomination of Board

- Since there was no quorum from the previous meeting, the current board was serving in an acting only role.
- Paul Fischer volunteered to serve as Secretary
- Paul Fischer was nominated for Secretary
- Kevin Meehan was nominated for President
- John Barrett was nominated for Vice President
- Cheryl Woosley was nominated for Treasury
- By acclamation (voice vote) all nominations were confirmed.

d) Payment of Dues

- A discussion led by Kevin Meehan was conducted concerning the non-payment of dues by certain members of the association.
- It was determined by consensus that the Board should send out a letter to each delinquent account one more time requesting payment.
- If payment was not received within 30 days, the Board was authorized to proceed with filing a small claims court complaint to receive payment.

- It was discussed that members taken to small claims court would be responsible not only for the delinquent payment, but also filing fees and court costs.
 - It was also discussed that the payment of dues needed to be made in a more timely manner by association members.
 - It was agreed by consensus that dues for 2009 would be billed in December 2008 and that in 2009, late penalties as described within the association covenants would be enforced.
 - ALL members were encouraged to pay their dues as close to January 1, 2009 as possible to assist the association with current cash flow issues.
- e) Communication
- A discussion was held concerning the need to better communicate within the association. The new board committed to making communication a top priority going forward.
 - Paul Fischer volunteered to take over management of the association web site and make it a priority to update it with all of the latest information concerning happenings within the association.
- f) 2009 Budget
- A discussion was held concerning expenditures for 2008 and the plan for 2009.
 - Much of the discussion centered around the cost of the lawn care service and whether it could be obtained more economically.
 - Pat Franz volunteered to obtain competitive bids for the lawn care and maintenance.
 - No other changes to the 2009 budget were authorized at this time. The tracking of income and expenses will be reviewed again at the spring meeting to determine whether action needs to be taken to modify the budget.
- g) Fencing
- A discussion was held concerning the condition of the common fence for the association.
 - The current fence is 15 years old and past its normal lifespan.
 - It is no longer feasible to continue to repair it.
 - A mandatory assessment of \$965 per household would be required to replace the entire fence with the same type of cedar fencing.
 - The assessment was put on hold until the spring meeting to be discussed with the 2009 budget and financial situation.

VI. Adjournment

- The meeting was adjourned at 8:15 p.m.